Annual Quality Assurance Report (AQAR)

By Internal Quality Assurance Cell (IQAC)

Gokhale Education Society's

Arts, Commerce & Science College,

Arathi, Shreewardhan – 402110

District-Raigad

YEAR- 2016-2017

To



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

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The Annual Quality Assurance Report (AQAR) of the IQAC-2016-2017

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013*)

Part - A

AQAR for the year (for example 2013-14)	2016-17
1. Details of the Institution1.1 Name of the Institution	Gokhale Education Society's, Arts, Commerce & Science College, Shreewardhan
1.2 Address Line 1	At/Post - Aarathi
Address Line 2	Near Aarathi Petrol Pump,
City/Town	Shreewardhan- Dist. Raigad
State	Maharashtra
Pin Code	402 110
Institution e-mail address	pringokhalecollegesrn@gmail.com
Contact Nos.	02147-223333
Name of the Head of the Institution:	Prin. Dr. M. R. Meshram
Tel. No. with STD Code: Mobile:	02147-223333 9423924741

Name of the IQAC Coordinator:	Dr. Mrs. K. S. Nazare
Mobile:	9421167667
Г	
IQAC e-mail address:	naacaqargcsrn@gmail.com
I	
1.3 NAAC Track ID(For ex. MHCOGN 18879)	MHCOGN14036
OR	
1.4 NAAC Executive Committee No. & Date: (For Example EC/32/A&A/143 dated 3-5-2004.	EC(SC)/12/A&A/21.2 dated February 19, 2016
This EC no. is available in the right corner- bot of your institution's Accreditation Certificate)	
1.5 Website address:	www.ges.acssrn.com
Web-link of the AQAR:	
F 1" " 111	II

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	С	1.85	2010	Upto27/03/2015
2	2 nd Cycle	В	2.11	2016	Upto 18/02/2021
3	3 rd Cycle				
4	4 th Cycle				

- 1.7 Date of Establishment of IQAC: DD/MM/YYYY 15/06/2010
- 1.8 Details of the previous year's AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)
 - i. AQAR 2010-11, Submited to NAAC on 15/03/2012
 - ii. AQAR 2011-112, Submitted Online on 11/01/2013
 - iii. AQAR 2012-13, Submitted Online on 10/11/2013
 - iv. AQAR 2013-14, Submitted Online on 14/08/2014
 - v. AQAR 2014-15, Submitted Online on 08/05/2015
 - vi. AQAR 2015-16, Submitted Online on 15/08/2016

1.9 Institutional Status
University State V Central med Private
Affiliated College Yes V No
ConstituentCollege Yes No \[
Autonomous college of UGC Yes No
Regulatory Agency approved Institution Yes $\boxed{\hspace{1cm}}$ No $\boxed{\hspace{1cm}}$
(eg. AICTE, BCI, MCI, PCI, NCI)
Type of Institution Co-education Men Women
Urban Rural √ Tribal
Financial Status Grant-in-aid $\sqrt{}$ UGC 2(f) $\sqrt{}$ UGC 12B $\sqrt{}$
Grant-in-aid + Self Financing Totally Self-financing
1.10 Type of Faculty/Programme
Arts V Science V Commerce Law PEI (PhysEdu.)
TEI (Edu) Engineering Health Science Management
Others (Specify) M.A. (Marathi) M.Com. (Business Management) PhD in Botany
1.11 Name of the Affiliating University (for the Colleges) University of Mumbai, Mumbai.
1.12 Special status conferred by Central/ State Government UGC/CSIR/DST/DBT/ICMR etc.
Autonomy by State/Central Govt. / University
University with Potential for Excellence UGC-CPE
DST Star Scheme UGC-CE
UGC-Special Assistance Programme DST-FIST
UGC-Innovative PG programmes Any other (Specify)
UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	08
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	02
2.4 No. of Management representatives	02
2.5 No. of Alumni	02
2. 6 No. of any other stakeholder and	02
community representatives	
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	01
2.9 Total No. of members	20
2.10 No. of IQAC meetings held	04
2.11 No. of meetings with various stakeholders:	No. Faculty 04
Non-Teaching Staff 04	Students 01
Alumni 02	Others 02
2.12 Has IQAC received any funding from UGC of	luring the year? Yes No
If yes, mention the amount	
2.13Seminars and Conferences (only quality relate	ed)
(i) No. of Seminars/Conferences/ Workshop	s/Symposia organized by the IQAC
Total Nos International Nationa	State Institution Level
(ii) Themes	

- 1. General topics and current issues are discussed in the lectures of Staff Academy.
- 2. To provide additional guidance and knowledge, every department has organized guest lectures.
- 3. Most of the faculties have registered for Ph.D and their work is in progress.
- 4. Work of Minor Research Projects is at progressive stage.
- 5. In order to enhance quality of teaching and learning faculties are motivated to participate in various conferences, seminars and workshops.
- 6. Many students have attended workshops and training programmes organized by other colleges and universities.
- 7. M.Com. students are encouraged to undertake research work related to the problems and issues of nearby areas people and business units.
- 8. Efforts are undertaken to give more emphasis on use ICT in teaching and learning process.
- 9. Entrepreneurship Development, Job oriented and placement assistance programmes were conducted.
- 10. For nourishing eco-aesthetic concerns various activities are conducted through NSS.
- 11. In order to serve the students from remote area where transport facility was not available, the College has taken initiative to start transport facility. For this Grampanchayats of respective villages in Shriwardhan taluka have supported and requested to STdepot,Shriwardhan. As a result, the depot has started special bus facility from Adgaon- Borli- Diveagar-Shekhadi-Walwati-Shriwardhan-College and return.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \ast

Plan of Action	Achievements
To enrich the quality of education	 More emphasis has been given on use of ICT in teaching and learning. Through placement cell career guidance is provided to the students. Evaluation of teaching-learning process is done by the Centralized Internal examination. Teachers have participated in UGC-sponsored Orientation Programme /Refreshers courses organized by Academic Staff College.
To inculcate research culture among teachers and students	 Activities of Research Cell have been strengthened. Introduced new academic and scientific journals in the Library. Minor Research Project work is in

	 Ph.D work of the faculties is also in progress. Teachers have published their research papers in referred journals. Students have successfully completed research projects.
To upgrade infrastructure	• Infrastructure developments are made in college gym and campus.
To enhance talents of the students	 Excursions, field visits and industrial visits are arranged. Celebration and observance of nationally and internationally important days, National Science Day, Women Day, AIDS Day etc. Soft skill training programme is organised by the college and Swadesh Foundation for the final year B. Com. Students.
To Create awareness among student regarding social contribution	 Through NSS, WDC and Cultural Departments Students have actively involved and participated in social activities.

	*	Attach i	the	Academic	Calendar	of	the	year	as	Annexure
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2.15 Whether the AQAR was placed in statutory body Yes	No V
Management Syndicate y other body	
Provide the details of the action taken	

Part - B

Criterion - I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01		Nil	Nil
PG	02		Nil	Nil
UG	03		Nil	Nil
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	01		01	
Others				
Total				
Interdisciplinary				
Innovative				

1.2	(i) Flexibility	y of the Curriculu	m: CBCS/Core/Electiv	e option / C	Open options
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(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	09
Trimester	
Annual	

1.3 Feedback from stakeholders* (On all aspects)	Alumni	Parent	S	Employers	ents	٧	
Mode of feedback :	Online	Manual	٧	Co-operating	g schools (for	PEI)	

*Please provide an analysis of the feedback in the Annexure

1.4	Whether	there is a	any revision	/update o	of regulation (or syllabı, 1	t yes,	mention t	heir sa	lient a	spects.
-----	---------	------------	--------------	-----------	-----------------	---------------	--------	-----------	---------	---------	---------

Syllabus of following programmes have been revised by the University of Mumbai-F. Y. B.Com- all Subjects, F. Y. B. A. - Marathi Compulsory,

F. Y. B. Sc – Chemistry, Zoology, Botany & The paper pattern is also changed.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL	
-----	--

Criterion - II

2. Teaching, Learning and Evaluation

permanent faculty	12	11	01	
2.1 Total No. of	Total	Asst. Professors	Associate Professors	Professors

2.2 No. of permanent faculty with Ph.D. **02**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst.		Associa	ite	Profes	sors	Others		Total	
Profes	sors	Professo	ors						
R	V	R	V	R	V	R	V	R	V
11	02	01						12	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

		03
--	--	----

Others

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	6	19	
Presented	6	9	
Resource Persons			

- 2.6 Innovative processes adopted by the institution in Teaching and Learning:
- Some departments encourage student to undertake Project assignment and seminar presentation.
- All the departments practise ICT Based Learning.
- Demonstration using models in science subjects are preferred for better grasping by students.
- Case studies, Group Discussion and Role play method are used in classes for effective learning by some of the departments.
- 2.7 Total No. of actual teaching days during this academic year

244

- 2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)
 - Evaluation of SY, TY and M.Com. Students are based on both Continuous Assessment (internal) and the end Semester Examinations (external).
 - Regular unit tests and/or surprise tests are conducted after completion of each unit.
 - Self Assessment tests were conducted in all departments for evaluating student's performance.
- 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop
- 2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise distribution of pass percentage:(Vth Semester End Exam Result)

Title of the Programme	Total no. of students	Division				
	appeared	Distinction %	I %	II %	III %	Pass %
T. Y. B. A.	09					(03) 33.33%
T. Y. B. Com.	47			(07) 14.89%	(09) 19.15%	(04) 8.51%
T. Y. B. Sc.	18		(02) 11.11%	(06) 33.33%		
M.Com	08		(03) 37.5%	(02) 25.0%		

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC determines, monitor and maintain Resource facilities (Physical and Human resources) for students as per the need, It periodically explores avenues to enhance teacher effectiveness through professional skill development training programmes. The College encourages research, publications, paper presentations and participation in international/national/regional workshops, conferences and symposia. Senior faculty and administrative heads discuss future plans of the institution and prepare a road map for quality assurance and enhancement. Review of the functioning of the various units of the College is a part of quality enhancement/sustenance measures like Feedback from students on curriculum, teaching, learning and evaluation.

- 1. Academic calendar was prepared at the starting of the session to provide a guideline for programs to be conducted throughout the session.
- 2. Teaching plans are prepared at the beginning of the each semester and submitted to attendance committee at the end of the semester.
- 3. Orientation programme was conducted for first year students coming from different backgrounds on addressing day to make them aware of various possibilities and avenues in career so that they may develop vision.
- 4. Library Department conducts orientation for first year students regarding library and how to use library facilities, rules of library etc
- 5. Attendance sheets are checked to ensure students attendance and regularity.
- 6. Guest lectures, field visits, visits to Historical places, Industrial visits and excursions are arranged.
- 7. Student's academic performance is evaluated by conducting internal assessment.
- 8. More emphasis is given on use of ICT in teaching and learning process.
- 9. Feedback from students on curriculum, teaching, learning and evaluation was taken.
- 10. A very healthy and a cordial rapport is maintained with the Alumni.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted	
Refresher courses	01	
UGC – Faculty Improvement Programme		

HRD programmes	
Orientation programmes (NSS)	01
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions (ISO)	03
Summer / Winter schools, Workshops, etc.(Short term)	01
Others (Safety & Security Workshop)	01

2.14 Details of Administrative and Technical staff

Category	Number of	Number of	Number of	Number of
	Permanent	Vacant	permanent	positions filled
	Employees	Positions	positions filled	temporarily
			during the Year	
Administrative Staff	10			
Technical Staff				

Criterion - III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- 1. IQAC motivates the faculties to pursue research about the socio economic problems and other issues related to peripheral area.
- 2. With the coordinate efforts of Research Cell of the college regularly organizes workshop/seminar for teachers and research scholars with a view to make them abreast with the recent advances.
- 3. Encourages teachers to participate in International, National and State level seminars and to publish their research findings in peer reviewed journals with good impact factor.
- 4. Promotes the research culture by providingresearch facilities like SPSS (research facilitator software), free Internet, INFLIBNET, Research journals, Equipment for Inter-departmental research etc. It has created amenable atmosphere for promoting research culture among students and teachers.
- 5. PG students are induced to undertake research project individually.
- 6. Takes sincere efforts to promote research culture not only among the faculties but also students.
- 7. Initiative is taken by the Research Cell to monitor research activities.
- 8. Faculties are encouraged to submit research projects to funding agencies.
- 9. With the growing needs of research, our college has set up a separate well equipped research laboratory for the Ph.Dstudents.
- 10. As per the research need of teachers and students, books, journals, periodicals, equipments, chemicals and glassware are purchased on time. Advanced equipments are made available to the researchers to meet the needs of the new and emerging areas of research.
- 11. Current references, journals and e-journals etc. facilities are made available in college library. The computer and internet facilities are also made available to undertake research work smoothly.
- 12. Study Leave is granted to the faculty as per their convenience for their research work.
- 13. Invites eminent resource persons to conduct lectures/ workshops/ seminars on relevant topics.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		02		
Outlay in Rs. Lakhs		Rs. 160000/-		
		Rs. 60000/-		

3.4 Details on research publications

3.5 Details on Impact factor of publications:

	International	National	Others
Peer Review Journals	04	08	
Non-Peer Review Journals			
e-Journals			
Conference proceedings	10		

						_
Range	3 to 7	Average	3.610	h-index	 Nos. in SCOPUS	

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations.

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify) Book Bank Grant	One Year	University Of Mumbai	5400.00	5400.00
Total			5400.00	5400.00

I otal			5400.00	5400.00
3.7 No. of books published i)	With ISBN No.	Ch	napters in Edited	l Books
ii) V	Without ISBN N	No		
3.8 No. of University Departme	ents receiving f	unds from		
UGC	-SAP	CAS	DST-FIS	Γ
DPE			DBT Sch	eme/funds
3.9 For colleges Autor	nomy	CPE	DBT Star	Scheme
INSP	IRE	CE	Any Othe	er (specify)

3.10 Revenue generated through	gh consultancy							
3.11 No. of conferences	Level	International	National	State	University	College		
organized by the Institution	Number							
	Sponsoring							
	agencies							
3.12 No. of faculty served as experts, chairpersons or resource persons- $\phantom{aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaa$								
		-						
2.12 No. of collaborations. Int		Notional		A 41.				
3.13 No. of collaborations: Into	ernational	National	1	Any oth	er			
3.14 No. of linkages created du	ring this year							
2455								
3.15 Total budget for research	for current ye	ar in lakhs :						
From funding agency	, Fron	n Management	of Universi	ty/Colle	ege 5000	0.00		
Total √ 5000								
Total $\sqrt{}$ 5000	00.00							
246 N. C. 4	•	Type of Patent		IN	Jumber			
3.16 No. of patents received this	is year		Appl					
		National	Gran					
		International	Appl	ied				
		International	Gran					
		Commercialize	d Appl Gran					
3.17 No. of research awards.	/ recognitions	received by				of the		
				in	stitute in the			
Total International N	ational State	University I	Dist Colle	ge		<i>J</i>		
	-							
	-							
3.18 No. of faculty from the Inc	stitution	01						
who are Ph. D. Guides								
and students registered under	them	02						
2.10 No. of Db.D. owwarded by								
3.19 No. of Ph.D. awarded by f	acuity from th	e institution)1			
3.20 No. of Research scholars i	receiving the F	ellowships (Ne	wly enrolle	ed + exi	sting ones)			
		- '			<i>G</i> /			
JRF	SRF	Project Fello	ows	Any	other			

3.21 No. of students Participated in NSS events:
University level 26 State level 01 National level - International level -
3.22 No. of students participated in NCC events:
University level State level National level International level
3.23 No. of Awards won in NSS:
University level 04 State level 01 National level International level
3.24 No. of Awards won in NCC:
University level State level National level International level
3.25 No. of Extension activities organized
University forum College forum
NCC NSS 17 Any other
3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility
• Tree plantation programme was organised in college campus on 01.07.2016 and
07.07.2016
• NSS volunteers deputed to provide assistance to special police officer in Ganesh
Festival during 5 th to 7 th September, 2016.

- Students participated in Swaccha Bharat Mission and undertaken cleanliness drive at Shriwardhan sea beach on 23rd August, 2016.
- In Road safety week, awareness regarding safe driving was created at Arathi on 26th
 September, 2016.
- NSS awareness was created in NSS publicity week during 24th September and 2nd October, 2016.
- Street plays were undertaken on the issues like women empowerment, need of tree plantation, cleanliness, and voter's awareness.
- Students participated in Swaccha Bharat Mission Elocution competition at LSPM College, Kihim, Alibag on 13th August, 2016 and Disaster Management Programme at Murud on 11th January, 2017.
- With coordinate efforts of PanchyatSamitiShriwardhan, Voter Registration Programmme was organised in the months of July and August, 2016.

- National Voters Day was celebrated on 24th March, 2017.
- In collaboration with Nagar parishadShriwardhan, Swaccha Bharat Mission Elocution competition was organised in the college.
- Through NSS, students have undertaken socio-economic survey of adopted village, Walvati.
- HIV and Aids Awareness and Free Health check up programme was organised 1st,
 December, 2016.
- On 21st June 2016, International Yoga Day was celebrated.
- On 4th January, 2017, Raising Day was celebrated in collaboration with Police Station, Shriwardhan.
- On 12th January, 2017, on the occasion of Yuva Day, 12 hours reading programme was organised.
- In order to create awareness about the responsibility of orphan Childs, guest lecturers
 of Mr. Vijay Phalanikar "ApalaGhar" NGO, and YogeshMalthare Smile
 Foundation, Pune were arranged.

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 Acer		Management	5 Acer
Class rooms	3903.17 sq.ft	1701.75	Management	5604.92 sq.ft
Laboratories	1493.82 sq.ft.		Management	1493.82 sq.ft.
Seminar Halls	1725.00 sq.ft.		Management	1725.00 sq.ft.
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	271	9	College	280
Value of the equipment purchased during the year (Rs. in Lakhs)	3732257.00	546720.00	College	4278977.00
Miscellaneous		721510.00	College	721510.00

4.2 Computerization of administration and library

- Office administration is fully computerized.
- Library is partially automated with software "Library Manager 2.0.0"
- Library have access of e-journals and e-books though N-LIST-INLIBNET

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4228	467730.00	197	27555	4425	495285.00
Reference Books	2953	982331.00	73	26661	3026	1008992.00
e-Books (NLIST)	6000		6000		6000	11400
e-Journals(NLIST)	97000	5700	97000	5700.00	97000	
Digital	1				1	
Database(NLIST)			1			
Journals	25	8730	9	14496.00	38	23226.00
CD & Video	36		5		41	
Others (specify)						
Total		1464491.00		74412.00		1538903.00

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Library & Internet	English Language Lab	Research Lab	College Office	Examination
Existing	56	13	02	27	01	07	02
Added			03				01
Total	56	13	05	27	01	07	03

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

upgradation (Networking, e-Governance etc.)

- Free internet facility is available for students and staff.
- Library is partially automated
- Examination result preparation work is automated.
- Office work related with University and UGC are though internet.
- Office routine work and administrative work is fully computerized.
- Audio Visual aids are used for effective teaching, learning process.
- Well equipped seminar hall with all ICT facilities.
- Additional computer certificate course run for the students to Friendly learning computer.
- 4.6 Amount spent on maintenance in lakhs:

i) ICT	117705.00
ii) Campus Infrastructure and facilities	428505.00
iii) Equipments	95190.00
iv) Others(Maintainace of college campus)	385453.00
Total:	1026853.00

Criterion - V

Student Support and Progression

- 5.1 Contribution of IQAC in enhancing awareness about Student Support Services
 - Orientation of Students
 - Parent teacher meetings.
 - Students' Awareness on different topics.
 - Identifies students in need of counseling.
 - Encourages participation in various Co and extra -curricular activities.
 - Talented students are encouraged to take part in competitions organized in other Colleges/ Universities.
 - Scholarships are provided to the economically weaker students under various schemes.
- 5.2 Efforts made by the institution for tracking the progression
 - Continuous Evaluation of student's performance throws Internal/ external assessment and project.
 - PTA meetings and Alumni meetings organized for healthy interaction.
 - Giving informal guidance to the PG students in classrooms for NET/SLET/SET & other competitive exams. etc.
 - Creating awareness for progression of higher studies and training for carrier future opportunity.
 - In-house project and class room seminar are practiced as a part effective teaching learning process.

5.3	(a)	Total	Number	of	stude	ents
-----	-----	-------	--------	----	-------	------

UG	PG	Ph. D.	Others
280	10	04	0

(b) No. of students outside the state

00

(c) No. of international students

00

• UG

Men

Women

No	%
144	51.43

No	%
136	48.57

Last Year (2015-16)					This Year (2016-17)						
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST		Physically Challenged	Total
217	28	01	144	00	398	143	20	0	117	00	280

Demand ratio 1080:280

Dropout (5 Students) 1.8%

- 5.4 Details of student support mechanism for coaching for competitive examinations (If any)
 - Guest lectures are organized by experts periodically conducted for various competitive exams.
 - Conducting Carrier guidance for UG and PG students

5.5 No. of students qualified in these examinations

NET -	SE	ET/SLET	GATE	-	CAT	-	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

- 5.6 Details of student counseling and career guidance
 - Department level counselling is done as and when required to give guidance.
 - Our faculty members are instrumental in identifying and redressing the grievance of needy students. Interaction with parents is also maintained.
 - All first year UG and PG students are given Orientation class which focuses on teaching learning process, personality development, and goal setting.
 - Teachers provide extra academic and emotional support for slow and advanced learners.
 - Training conducted by Swadesh Foundation for overall personality development of the students, total 16 students from T.Y.B.Com. class were participated in this training.

No. of students benefitted	150	-
No. of students benefitted	150	

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	0	0	0

5.8 Details of gender sensitization programmes

Sr.	Name of Particular	Date	Subject
No.			
1.	Essay Writing Competition	04/02/2017	Women's Participation in
			Politics
2.	Awareness Programme	08/03/2017	World Women's Day

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games, NSS and other events

• State level 07 National level - International level	-
No. of students participated in cultural events	
University level 19 National level national level	-
No. of students participated in NSS	
• State/ University level 26 National level _ International level	-
5.9.2 No. of medals /awards won by students in Sports, Games and other events	
• Sports: State/ University level _ National level _ International l	evel _
Cultural: University level	el -

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	18	49.310/-
Financial support from government	114	11,37,599/-
Financial support from other sources	01	4000/- (Bhosale S.R.)
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives
Fairs : State/ University level - National level - International level -
Exhibition: State/ University level _ National level _ International level _
5.12 No. of social initiatives undertaken by the students 1) Voter registration Abhiyan. II) Swachhataabhiyan III) Rasta SurakshaAbhiyan
5.13 Major grievances of students (if any) redressed: Nil

Criterion - VI

6. Governance, Leadership and management

6.1 State the Vision and Mission of the institution

Our Vision: "Education to all", to fulfill our vision we welcome students from Diverse Background of Rural Community such as Social, Economical, Religion, Cast, and Academic performance.

Mission: "To Cater the Educational Needs and Uplift the Socio Economically Weaker,

Downtrodden & Backward Section of Rural Community"

6.2 Does the Institutionhas a Management Information System.

Yes. The information and working System of the management is like this

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

We are following the syllabus designed by the Board of Studies, University of Mumbai. Our faculties have attended the various workshops on revised syllabus, time by time and the subject concern.

6.3.2 Teaching and Learning

For effective teaching, we are using traditional teaching tools along with modern tools, like ICT technique, Projects works, student's seminars, group discussions, study tours, field visit etc. Faculties always attend conferences/workshops and seminars to update their subject knowledge and improve their teaching skills. In order to acquire research experience, the faculties are engaged in Minor research project work and Ph.D. work. Students at Post-graduation level are guided by the faculties for their academic project work. In addition to this, the reference books, Newspaper Articles and Editorials related to the syllabus are displayed through Notice boards to improve students' co-relations with current knowledge.

6.3.3 Examination and Evaluation

We strictly follow the guidelines, regarding examination laid down by the University of Mumbai. Students' academic performance is evaluated through internal and external examinations. Examination work is fully computerized. Surprise Test and Class Test are also arranged for the purpose of practice of examination. Besides this the evaluation is also done by giving different assignments to the students.

6.3.4 Research and Development

Research cell of the college is actively working to improve research experience of the faculties and students. In Botany Research Center of college, 05 students have enrolled and their research work is in progress stage. Faculties are actively engaged in their Ph.D. research which is also at progressive stage. Research papers of the faculties have published in different scientific National & International level research journals and they have presented their research papers in the State, National & International level conferences. Students are also engaged in their academic projects work and excursions.

6.3.5 Library, ICT and physical Infrastructure/instrumentation

Library is partially automated through software 'Library Manager -2.00' Library have aces of NLIST –INFLIBNET Database. Library housekeeping activities are almost automated. The college has well established English Language Lab (26+1 computers), accessed with the Linguaphone 21 multimedia software & Seminar-Hall with overhead Projector. Beside this college has well equipped Labs of Chemistry, Botany and Zoology, the Building, Specious Classrooms with electric and fan facilities, Playground and Botanical Garden cultivating with rare medicinal plants.

6.3.6 Human Resource Management

Head of the Institution uses maximum efficiency of the human recourse for the college Development. The training programmes are attended by the faculties for motivational purpose. The internet facility is provided by the college for updating their knowledge.

6.3.7 Faculty and Staff recruitment

Central recruitment process is implemented by the Gokhale Education Society. Recruitment is done as per the UGC guidelines; norms of State Govt. and University of Mumbai and the candidates are selected through University Selection Committees' recommendation.

6.3.8 Industry Interaction/ Collaboration

We have healthy interaction with different chemical industries. The Industrial visits are organised by the college for additional information, knowledge and guidance. Department of Botany and Zoology organizes study visits at different bio and food cultivation and procession projects.

6.3.9 Admission of Students

- We are strictly following the guidelines given by the University of Mumbai and State Govt. of Maharashtra. All students are admitted on the basis of academic record.
- The admission is open to all students, based on first come first preferences.

- The reservation policies are maintained as per the rules and regulations of the State Govt. of Maharashtra and University of Mumbai.
- Economical backward students are admitted with providing concession/ provision of payment in fees-installment.

6.4 Welfare schemes for staff

Teachers: -TA/DA has been given by college to those who participates in the workshops/ conferences or syllabus modifications and paper presentations. The advance amount is provided whenever demanded for individual needs & familiar development. The residential facility is also provided by the college to the desired faculties within the college premises.

Non-Teaching: Advances are given to the non-teaching staff by the college as per their demand. TA/DA is given by college to participating different workshops based on administrative development and expansion. They are encouraged for adding special training programmes for developing their advance administrative skills. The residential facility is provided within the college premises.

Students: Various scholarship proposals for the students are forward to the concern office for financial assistance. The economic support is provided through concession/ fees paid in instalments. The educational materials and books are given through well-developed library and the spacious reading facilities. The extra coaching is attempted in holidays' and college-off timings. The free guidance and coaching is given for competitive examinations like MPSC, UPSC, Banking and Social services. Students' medical check-ups are done by organising medical camps and through special medical expertise/Doctors. The free computer course has been provided for students into the college premises.

6.5 Society faculti	Total corpus fund generated: - y office. The economic backward stres.				
6.6	Whether annual financial audit has	been done	Yes 🔍		No
6.7	Whether Academic and Administra	tive Audit (A	AAA) has be	en done?	
	Audit Type:- External Agency	$\sqrt{}$	Internal A	uthority	$\sqrt{}$
6.8	Does the University/Autonomous C	College decla	res results v	vithin 30	days?
	For UG Programmes	Yes √	No		
	For PG Programmes	Yes	No		

6.9 What efforts are made by the University/Autonomous College for Examination Reforms?

University of Mumbai, implementing Credit Based Semester System, decides the date of examination at the end of each semester. The Time-Table and Question papers are provided by the university through digital technology. All the examination work is completed under the guidance of Controller of Examination, University of Mumbai authorities. The examination reformation is done by University of Mumbai and all the course examination is conducted in semester wise. The examination and declaration of the result is credit base system with stipulated period.

6.10 What efforts are made by the University to promote autonomy in the affiliated/ Constituent college?

The University demands the proposal of the colleges those would like to constitute their autonomy in curriculum and working system. The college runs as per the guidelines given by the UGC.

6.11 Activities and support from the Alumni Association

Every year our Alumni Association visits to the college and observe the overall development, including examination result ratio. They provided valuable guidance to the students, and share the thoughts for their future and placement awareness. They have made special provision to the T.Y. class students and provided Special Trophy and Certificate to the students who secure 1st rank in University Examinations. Those students successfully represented at different college and University level competitions are felicitated by giving Trophy and certificates. Besides this, the college invites different local and renowned personalities on the occasions of College Events and Annual Day and Prize Distribution ceremony. General Medical-Health check-up camp is organized by inviting local medical expert/ Doctors at the beginning of the Academic year.

6.12 Activities and support from the Parent- Teacher Association

- College invites all the parents Meeting to every semester for future plans about students and academic progress.
- Their dynamic communication with administrative staff and offered suggestions and certain ideas which prove beneficial to students and college development.

6.13 Development programmes for support staff

- The medical check-up for staff have been organized.
- For updating advance technological skills and upgraded administrative exercises, the supporting staff has deputed for special trainings.
- On the basis of the performance they are felicitated by the college and Society in special functions.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The college has setup solar plants for consumption of less electricity.
- College has established Rain Water Conservation Project to store rain water every year and to increase ground water level and fulfill our needs of water.
- In our college tree plantation activities are regularly conducted every year and maximum students are participated and create awareness among fine environment.
- College Botanical Garden is fully cultivated with medicinal plants which create interest towards the Ayurveda.
- We appealed to the students to keep our campus and classrooms clean and net.

Criterion – VII

Innovations and Best Practices:

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
 - Emphasis on maximum use of ICT for teaching and learning process.
 - On the occasion of Swami Vivekananda Birth Anniversary, 24 hours reading programme was organised for inculcating reading habit among students and staff.
 - Motivation to the faculty to participate in conferences, workshops and Seminar etc.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

Sr. No.	Department	Activity
		Residential camp at Walvati Village. (7 days)
		1. speeches of eminent personalities on environmental awareness,
		cleanliness, personality development, Health Awareness, Save
		Electricity, Women and Children development, Environmental and
		Forest awareness Water management and harvesting, Agricultural
		information, Criminal activities and Psychology etc. Were
		thoroughly discussed through speeches of different resource
		person.
		2. Repairing of roads and cleanliness of the land.
		3. Construction of Bundara's on river bank.
		4.Street play and Rally,
		5. Clinginess Drive
01	NSS	6 H.B. Checkup camp.
		6. HIV test. Checkup
		7. Sickle Checkup .
		8. Health Checkup.
		9. Lectures arranged on NSS Publicity Week
		10.Lecture arranged Consumer Guidance
		11. Lecture arranged on Road Safety
		12. Voters Awareness Rally.
		Celebration of NSS Day.
		➤ Tree plantation at walwati village.
		Participation in Yoga day.

		> Participation of NSS volunteers as a Special Police
		Officers In Ganesh festival and Dura utsava Voluntary
		Duty
		 Organised Guest Lecturer on the topic of "Kaydevishayak
		Shibir"
		Organised Swatch Bharat Abhiyan in college campus.
		 Celebration of Swami Vivekananda Jayanti- youth day
		➤ Celebration of Mahatma Gandhi Jayanti Kwacha Bharat
		mission.
		 Celebration of Chatrapati Shahu Maharaja Jayanti Day
		➤ Participation of Coffee with University Vice Chancellor
		Program.
		 Participation of Students in Youth Festival program.
		➤ Participation of student SRD/NRD Camp, Goregaon.
		> Participation of Students in Utkarsh selection University
		level camp
		➤ Participation of Students in Utkarsh selection State level
		camp, Pune.
		> Participation of Students University level Residential camp,
		Khed.
		➤ Participation of Students University level disaster
		management camp.
		Department has conducted the Essay Writing Competition on
		the topic 'Women participation in politics' on dated
		04/02/2017. Total 09 Student participated.1.Miss Sakshi V.
02	WDC	Sardar - FYB COM -1 st Rank & 2.Miss Sujal S. Kadam
		FYBCOM -2 ^{nd Rank} .
		• On the occasion of 'World Women Day' the Dept. arranged
		the special program for Senior & Junior College student.

		participated in District level competition at Zillah Parishad
		Office, Alibag.
		• On 6 th January, 2017, 14 Students attended the programme
		'Coffee with VC' at C.K.T. College, Panvel.
		• 'Bodhi Kala Mahotsav' was organized by the Dr. Babasaheb
		Ambedkar, Arts, Commerce and Science College, Mahad on
		22 nd and 23 rd January, 2017. Our 05 students participated in
		the various cultural competitions in this Mahotsav. They
		were successful in the following competitions;
		1. Mr. Kishor Kashinath Shitale- T.Y.B.com- Bhavgit- First
		Prize and Poem Reading- Second Prize
		2. Mr. Darpan Deepak Jadhav- T.Y.B.com- Mono Act- Second
		Prize
		3. Mr. Rohit Rajendra Ketkar- S.Y.B.com- Mimicry- Second
		Prize
		1. Guest lecture of Mr. Vikrant Jindal, (member consumer
		guidance society, Mumbai.) was organized he gave lecture
		on the Topic "Consumer rights awareness".
		2. Prof. Ashok More from Tikkambhai Mehta College of
		commerce, Mangaon was invited to deliver lecture on Auditing subject.
4	Commerce	3. On 29 th august 2016 a programme in collaboration with
7	Commerce	consumer guidance society of India, Mumbai was organized
		on the theme "How to Manage Money and how to be a smart
		investor".
		4. M.com students have prepared research project for the subject
		to Research Methodology.
		1. Arranged tutorials to improve communications skill in English
		in the dept.
		2. Students are arranged through "Linguaphone 21 multimedia"
		software which provides the correctness in speaking and
5	English	listening activities.
		3. Special lectures arranged for providing details about syllabus
		and information by the colleges science faculty Mr. Nilesh
		Chavan.
		4. Special Lectures and guidance provided about English

		grammar to improve students writing skill.
		5. The skill development course arranged for T. Y. B. Com
		student's external faculty was attempting the same for 40 days.
		6. The students have been prepared F. Y. B. A. / B.Com/ B. Sc
		students related to their subjects. (Foundation course).
		7. The part of syllabus, the project guidance as provided to
		prepare to their project work properly.
		prepare to their project work property.
		1. Organized One day study tours of F. Y. and S. Y. B. Sc.
		Students to Dr. Balasaheb Sawant Agricultural University,
		Dapoli, dist- Ratnagiri.
		2. Plantation Of various Medicinal and ornamental plants in
6	Botany	botanical garden of college campus.
		3. Participated in various N. S. S. activities such as
		Shreewardhan beach Cleaning, rally and N. S. S seven days
		residential at walvati.
		1. Provided guidance to school and junior college students to
		•
7	Zoology	_
		*
		5. Excursion to Dr. Balasaheb Sawant Agricultural University,
		Dapoli, dist- Ratnagiri.
		Harvested rain water is used as distilled water throughout the
8	Chemistry	year for the routine chemistry practices.
	v	2. Industrial visit is organized for the students.
		1. Department organized guest lecture of Mr. Tanaji Kokare
		(sales Tax Inspector, Mumbai) on "importance of History in
9	History	M.P.S.C".
		2. Department organized Social and Historical visit to Pune,
		Ralegansidhhi, Havre Bazaar and Ahmednagar.
8	Chemistry	participate in Olympiad. 2. Conducted Practical for school students to participate in Homibhaba scholar ship exam. 3. Delivered guest lecture for F. Y. Class students under Interdepartmental activities. 4. Participated in various N. S. S. activities such as beach cleaning activities tree plantation and N. S. S. 7 days residential camp. 5. Excursion to Dr. Balasaheb Sawant Agricultural University, Dapoli, dist-Ratnagiri. 1. Harvested rain water is used as distilled water throughout the year for the routine chemistry practices. 2. Industrial visit is organized for the students. 1. Department organized guest lecture of Mr. Tanaji Kokare (sales Tax Inspector, Mumbai) on "importance of History in M.P.S.C". 2. Department organized Social and Historical visit to Pune,

		3. Participated in various N. S. S. activities, beach cleaning activities tree plantation and N. S. S. 7 days residential camp.
10	Marathi	 Arranged "Srawansary" Poems Competition. Organisation of Guest lecture for T.Y.B.A. Students. Celebration of "Marathi Bhasha Din" 27th Feb. 2017. Arrangement of Essay writing, Elocution, Poster presentation.

7.3 Give to Best practices of the institution (please see the format in the NAAC self study Manuals)

- Integrated teaching learning process adopted through Independent College Staff Academy.
- Inclusion of diverse economical groups of community in education learning process by providing Special instalments provision to paying admission Fees.
- Cultivation of Indigenous plants in Botanical Garden and create awareness regarding

regardır	ng
	importance of tree plantation.
7.4 Coı	ntributions to environmental awareness / protection. Yes $\sqrt{}$
•	Plantation Program Organized in College campus on dated 01st to 07th /07/2016.
•	Organized for developing Cleaning awareness in college students the Bharat Swachata
	Abhiyan.
•	Bund construction at adopted village for water conservation by NSS Day
7.5 Wh	ether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strengths

- 1. Computerized library, Administrative and examination work.
- 2. Laboratories with well equipments.
- 3. Provision of recent references and e-journal facility modern soft,
- **4**. Provision of counseling and career opportunities for students from rural and remote areas for their better career.
- **5**. Provision of Post graduation and research facility for the students.
- **6**. Gymkhana with adequate facilities.

7. Cordial relations between college and stakeholders.

Threats

- 1. Opening of New colleges within area hence decline in student's strength.
- 2. Reducing interest of students in traditional coerces.

8. Plans of institutions for next year

- To create maximum awareness in the community to take Higher Education
- Students are motivate to join private and Government Sector
- To Plan for Opening separate competitive study wing in the College.

Dr. Mrs. Nazare K. S.

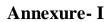
Signature of the Coordinator, IQAC

Prin. Dr. M. R. Meshram

Signature of the Chairperson, IQAC

Principal

Arts, Commerce & Science College Shreewardhan, Dist Raigad





Academic Calendar FOR - 2016-2017

MONTH	SR.NO.	TITLE OF THE EVENT
June- 2016	1,	Admission Process, Addressing the F.Y.(Jr. & Sr.) Students
Beginning of 1", 3"d & 5th Semester	2.	Term Opening Meeting, Committee Formation & Work Allotment. Preparation of Students' list, Roll Call & Enrolment
	3,	Syllabus Introduction, Time Table, Teaching Plan Preparation. Beginning of Teaching Process.
	4.	Filling of Id. Cards, Library Cards, Addressing by Librarian.
July - 2016	1.	Admission Process, Enrolment & Listing, Scholarship forms
	2.	Planning of Seminar/Workshop/Conference, MRP proposal
	3.	Students Enrolment for NSS. Preparation of NRD-SRD
	4.	Preparation of Youth Festival
August- 2016	1,	Study tour/Industrial Visit & Presentations
	2.	Class level test/ allotment of Assignments/Projectwork/Seminar
	3.	Filling of TY repeaters exam forms.
September-2016	1.	Guest Lecturer
	2.	Class level test, allotment of Assignments/Projectwork/Seminar
		Assessment of Paper, Preparation of Examination Time table
October – 2016	1.	1" Sem Exam paper setting, ATKT Paper setting, Exam
	2.	Paper assessment, Result preparation, University Exam/ Practical exam, Result preparation, Additional exam & result
	3.	Sem End Meeting, ISO Internal Audit, MRM
	4.	NSS Week Celebration
November-2016	T,	Diwalee Vacation
	2.	Study tour, Industrial Visit
December-2016	12	Sports, Cultural competition, NSS Residential Camp
	2.	Guest lecture, X.Mass Vacation
January – 2017	1.	Class level test, allotment of Assignments/ Projectwork/ Seminar
	2	Prize Distribution

February - 2017	1.	Science Day Celebration
	2.	Class level test, allotment of Assignments/Projectwork/Seminar
March- 2017	1.	IIst SEM. Exam/ATKT/Additional/Practical, Univ EXAM
1.0		Paper assessment, Result preparation, University Exam/ Practical exam, Result preparation,
April -2017	1	Additional exam & result, admission,
	2	ISO internal Audit, MRM, SEM end Meeting

Dr. M.R. Meshram
Principal

Arts, Commerce & Science College
Shreewardhan, Dist Raigad

Annexure- II

Best Practices

Details

1. Acknowledgement and development of communicative skills of students through English Language Lab.

Goals

- 1. To bring the students of remote areas into main stream of education through English communication skills.
- 2. To provide more opportunities related to job based on English speaking and writing.
- 3. To emphasis on overall development of students about using phonetics and word accent of English.
- 4. To encourage the students from remote area for higher education by updating their knowledge of English.

Challenging Issues

- 1. As the students are from remote area, they have fear about English.
- 2. Lack of priority to choose career in English and related courses.
- 3. Students have inferiority complex about education and communication in English.
- 4. Because, lack of knowledge and skills in English students afraid to compete with urban area students.

Practice and Implementation

- 1. Orient students about English language lab, Linguaphone 21 multimedia software and English skills.
- 2. Motivate to take efforts for developing their English communication skills for future opportunities.
- 3. Aware then about software, its use and practice.
- 4. Assign writing and speaking tutorials in English.
- 5. Evaluate their daily practices and tutorial works.

Evidence of Success

- 1. Improve the confidence of students about communication and examination.
- 2. Helps to get placement through campus interview by developing English communication skills.
- 3. Develop their listening, writing, speaking and reading skills in English.

2. Rain Water Harvesting

Goals

- 1. To overcome the problem of water scarcity in college campus.
- 2. To make provision of harvested water for various purposes within the college campus.
 - 3. To ensure sustainable use of water resources.
- 4. To generate awareness about rain water harvesting among the students and staff.

Challenging Issues

- 1. Inadequate supply of water by Grampanchayat.
- 2. Lack of awareness about water conservation methods.
- 3. Requirement of huge investment and labour to construct conservation projects.

Practice and Implementation

- 1. Awareness about the importance and need of rain water harvesting was created among Staff and students.
- 2. Area for rain water harvesting was identified near botanical garden of the college.
- 3. Digging and bund construction have been completed before the monsoon.
- 4. Rain water was harvested.

Evidence of Success

- 1. The ground water level has been improved due to rain water harvesting in college campus.
- 2. Problem of water scarcity is overcome.

Annexure-III



GOKHALE EDUCATION SOCIETY, S ARTS COMMERCE AND SCIENCE COLLEGE

Shriwardhan, Dist- Raigad. Pin code 402110, Tel.02147-223333 (ISO 9001-2008 Certified & Affiliated to University of Mumbai)

Feedback Form by Students for Institution (Year 2016-17)

A-Excellent

B- Very Good

C- Good

D-Satisfactory

E- Unsatisfactory

Sr. No.	Contents of Evaluation	%A	%B	%C	%D	%E
1	Library Services	46	40	8	3	3
2	Infrastructure	26	50	16	7	1
3	Conduct of teaching learning Process.	50	42	3	4	1
4	Office Services	23	45	23	6	3
5	Canteen Services	38	35	13	11	3
6	Conduct of co-curricular Activities	35	45	14	6	0
7	Conduct of Extra Curricular Activities	33	42	21	3	1
8	Interaction between Administrative staff And students	27	43	17	10	3
9 .	Interaction with students	33	44	17	4	2
10.	Over all rating	21	53	20	5	1

Principal

Principal

Arts, Commerce & Science College
Whreewardhan, Dist Raigad